

Councillor
C/o Leadership Support Team
Town Hall
Station Road
Clacton on Sea
Essex
CO15 1SE

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Essex
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Email: kcharles@tendringdc.gov.uk
Our ref: KC/000039

12/03/2024

Reference: Clacton Leisure Centre - 3G Pitch 5 Year Maintenance Schedule

Dear Cllr Barry,

As part of our current 3G Pitch warranty, it outlines that we are required to ensure that the 3G Pitch is being used for its sole purpose and maintained in accordance with the Framework Operator's Maintenance Instructions. TDC's current initial-year maintenance schedule is coming to an end, so therefore a procurement was conducted for a 5-year maintenance schedule. Failing to do so will invalidate our warranty and expose TDC to being liable for any repairs or maintenance costs to the 3G pitch over the current warranty of 8 years for the synthetic turf surface system, 15 years for the shock pad, and 20 years for the sub-base, base, and drainage system cover.

Following a procurement carried out by the centre, please see below the quotes received to carry out the maintenance schedule for a 5 year period.

Contractor	Cost
Technical Surfaces Ltd	£35,515.00
Replay Maintenance	£32,475.00
Smith Construction	£38,869.48

It is suggested to appoint Replay Maintenance to complete the necessary maintenance. The total cost of the 5-year maintenance plan is £32,475.00, excluding VAT. The funds will be allocated from the CLC revenue budget.

If you agree to award and enter into contract with Replay Maintenance to carry out this maintenance schedule, then I would be grateful if you would sign and return the consent below.

Yours sincerely,

Kieran Charles, BA Hons, MCIMSPA
Sport and Leisure Operations Manager

Dear Kieran

I refer to your letter dated 12/03/2024, requesting my approval to award, and to enter into a contract with Replay Maintenance. The total cost of these works is up to £32,475.00 and funded this from the CLC revenue budget.

- I concur / do not concur with the award, the entering of contract and also funded as described above.

Cllr Mick Barry, Portfolio Holder for Leisure and Public Realm

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Dated

- Please delete as appropriate

Additional comments (if not concurring)
